



Railroad Encroachment Application Form

Operations & Facilities Branch, 1553 Mail Service Center, Raleigh, NC 27699-1553

Instructions: Complete all applicable information below and return this form with two sets of preliminary plans, sketches, specifications, calculations, etc. to **NCDOT, Rail Division, Operations & Facilities Branch, 1553 Mail Service Center, Raleigh, NC 27699-1553**. Sketches and drawings should include north arrow, scale, vicinity map, landmarks and reference points. **If you need additional information, please contact W. Stephen Head, Corridor & Property Manager, at (919) 715-8746 or by e-mail at wshead@ncdot.gov**

Owner's (or Company's) Name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ e-mail: _____

Contact Name (e.g.-Engineer in charge, if different from above): _____

Company Name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ e-mail: _____

Specific Information needed for Application:

County: _____ Rail Corridor: _____ Nearest Railroad Milepost (if known): _____

Location description (attach map / sketch): _____

Permanent or Temporary installation? (check one) Permanent Temporary

Type of encroachment:

a) Driveway, Drain Pipe, etc.: _____

b) If underground-Type: (fiber optic, electric, water, gas, etc.) _____

Dimension(s)/Size(s): _____

c) If aerial-Type: (overhead utility, conveyor belt, etc) _____

Clearance above track: _____

d) Other: _____ Dimensions: _____

Note: From information furnished on application, NCDOT will complete a more detailed specification sheet which will specify how the installation is to be made. AREMA and NCDOT Standard Specifications will be part of the encroachment agreement, and NCDOT will require signature of applicant, agreeing to the terms set forth in the specifications.

Other Information:

1. An applicable annual fee may be included in the encroachment agreement executed with NCDOT .
2. Where appropriate, additional engineered plans (or other information) may be required of applicant.